



Fitzroy Learning Network is a Neighbourhood House and community centre that provides a welcoming and accessible environment within which the community gather. Public housing residents, refugees and migrants, young people and the broader community learn and connect at FLN through structured classes, community activities and events.

A small core team of five work with 60 volunteers and 20 casual staff to deliver a broad and engaging program. Fitzroy Learning Network is governed by a Board of Management – an active group of people who bring experience, professional expertise, and enthusiasm to ensuring the organisation operates smoothly, maximises its potential and successfully plans for a bright future.

The Board of Management plays a crucial role in providing the strategic direction and governance for the organisation, and brings experience in the NFP sector, education, governance and volunteerism. Are you interested in being part of the future of this vital community organisation in the heart of Fitzroy?

### The Board

You may already have governance experience or maybe you are wanting to take your first step at Board level. Either way we would love to hear from you. We aim to have a diverse board of management, reflecting a wide cross-section of Fitzroy's community.

Our focus over the next three years is on moving the organisation to new premises, increasing the financial sustainability of the organisation, and expanding our reach across the broader Fitzroy community.

To this end we are especially interested in recruiting new Board members who have skills and experience in:

- Knowledge of developing and delivering education programs, and an understanding of Regional Training Organisations (RTOs)/TAFE
- Property management
- Marketing, PR, communication or fundraising skills
- Legal expertise
- Financial management.

Can you contribute strategic visioning, independent judgement, creative thinking, and a willingness to speak your mind? We are community-centred, inclusive, authentic, welcoming, and collaborative.

The annual program includes:-

#### **Accredited Training**

English language  
Hospitality

#### **Learn Local Program**

Sewing group  
Cooking Programs  
Computer classes  
Writing Courses  
Reading Groups

#### **Neighbourhood House Community Activities**

Castaways Craft Group  
Youth Engagement Program  
Sat@FLN Open Days  
Community Lunches  
Bridges to Harmony  
Fitz Ritz  
Special projects such as  
Flavours of Fitzroy

#### **Community Support Program**

Food Bank  
Support services & referrals  
Housing & citizenship support

## **Time commitment**

The Board meets monthly, around ten times each year, currently on the last Tuesday of the month. Meetings run for a maximum of two hours. There are three sub-committees at present, and board members are on one or two of these. The Finance, Risk & Compliance Committee and the Evaluation & Programming Committee meet monthly. Meetings run for a maximum of 90 minutes. One or two planning days each year also occur, and there is reading time for meetings. Board members also attend functions and events where they can. This is a great way to see, firsthand, what happens and who is participating. Board members may volunteer for hands on activity as an adjunct to their involvement.

## **Rewards**

Being part of the Fitzroy Learning Network community is rewarding. We impact people's lives in a positive and long-term way, and we see this every day. Board members can enjoy attending events such as the annual Bridges to Harmony Day event, Fitz Ritz, Community Lunches and Open Days.

And we encourage Board Members, time permitting, to join in activities and lend a hand as an effective to get to know the organisation and the people who come here.

## **The process**

We invite expressions of interest by 28 September 2022 in the form of a CV and covering letter (max 1 page) outlining:-

- Why you are interested in joining the board,
- What relevant experience you would bring to the organisation, and
- Any experience you are hoping to gain [for example if new to governance].

Please include names and contacts for two referees.

Board members are required to have a Police Check and Working with Children Check, or the potential to obtain them upon appointment.

The Board Recruitment Working Group will vet applications and make a recommendation to the membership at the Annual General Meeting.

Where the number of nominations exceeds the number of vacancies there will be an election and candidates will be expected to make a brief presentation to members.

**Please contact Jane Tonkin, CEO, on 9417 2897 or [jane@fln.org.au](mailto:jane@fln.org.au) if you have questions about joining the board.**