



FITZROY LEARNING NETWORK

Board Member Recruitment Specification

Fitzroy Learning Network is seeking Expressions of Interest for new members of its Board of Management.

Could this be you?

About Fitzroy Learning Network

Established in 1984, Fitzroy Learning Network (FLN) is in the heart of Fitzroy - a suburb where some of Melbourne's wealthiest live alongside some of Melbourne's most disadvantaged. It is a place where refugees, migrants, asylum seekers and those living on the public housing estates of inner Melbourne find support, help to settle into their new community and where they can learn and connect.

Our vision is for a strong, fair, inclusive and engaged community, where everyone understands and can exercise their rights and responsibilities, and a community where people are able to access the resources, networks and support they need to realise their aspirations.

It is an exciting time for FLN. We have been evolving our services to better meet the needs of the broader Fitzroy community. The next couple of years will see the development of new premises. We are looking for additional Board members who can contribute to taking these plans and strategy forwards.

The role

Whether you already have experience on a committee or board of management for a not-for-profit organisation or want to take your first step at Board level we want to hear from you. We aim to have diverse members of the Board of Management, reflecting a wide cross-section of Fitzroy's community.

Current Board vacancies mean that we are especially interested in recruiting new Board members who have skills and experience in one or more of the following areas:

- Knowledge of developing and delivering education programs, and an understanding of Registered Training Organisations (RTOs)/TAFE
- Construction project management
- Marketing, communication and fundraising skills
- Legal expertise
- Financial management
- An understanding of, and participation in, the life of Fitzroy's diverse community.

If you do not already have governance experience an induction process will help you to understand the roles, risks and responsibilities of a Board member, including an understanding of the ethical, legal and financial responsibilities.



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Your commitment

You need to be able to make a commitment to devote the necessary time for monthly evening Board meetings, usually on the last Tuesday of each month. You'll be involved in critically reading board papers to ensure robust governance of the organisation and participating in strategic planning on issues that have a direct impact on the direction of FLN and the services it provides.

You will also need to participate in one of the committees dealing with issues of fundamental importance to FLN:

- Finance, Risk, Accountability and Compliance Committee,
- Fundraising, Engagement and Income Diversification Committee, and
- Relocation Working Group.

The role needs strategic vision, independent judgement, an ability to think both critically and creatively, a willingness to speak your mind, and board members need to align with our values— leadership, respect, integrity, belonging and collaboration

<https://www.fln.org.au/about-fln>

We also welcome the involvement of our Board Members in volunteering for Neighbourhood House activities and events. Participating in events is a wonderful way to get to know and see the organisation in action.

Your total time commitment is likely to be:

- Board meetings – monthly, two hours plus two hours prep on average, in person.
- Sub-committee meetings – monthly, 1 – 1½ hours, online plus one hour preparation.
- Annual board planning day.

If you're interested

Deadline for Expressions of Interest: 5pm Friday 30 August

We invite expressions of interest in the form of a CV and covering letter explaining why you're interested in this role. Please send this to:-

annie.chapman@fln.org.au

198 Napier Street, Fitzroy Vic 3065 [for hand delivery or post]

If you have questions before sending your Expression of Interest, please call 9417 2897 or email jane@fln.org.au and we will connect you with a Board Member.

Applicants will be interviewed and vetted by a Board Recruitment Working Group, and selected applicants will be put forward as preferred nominations at the AGM in October.

Where the number of nominations exceeds the number of vacancies there will be an election and candidates will be expected to make a brief presentation to members.

All Board appointments are subject to Police and Working with Children Checks.